

December 12, 2025

ANNOUNCEMENT: DIGITAL MEMBER ENROLMENT THROUGH PACIFIC BLUE CROSS

The Healthcare Benefit Trust (HBT), in partnership with Pacific Blue Cross (PBC), is pleased to announce the launch of Digital Member Enrolment for HBT plans, effective **December 15, 2025**.

Digital Member Enrolment is a new functionality within PBC's ADMINnet system that streamlines the process of enrolling new employees. This enhancement is designed to save time and reduce manual administration for plan administrators.

Please note that no existing ADMINnet functionality is being removed as part of this rollout.

What's new?

With Digital Member Enrolment, plan administrators can now:

- Invite new employees to complete their enrolment online through ADMINnet
- Automatically send enrolment invitations to employees by entering basic contact and employment information
- Enable employees to complete their enrolment form online
- View and download completed enrolment forms directly within ADMINnet

This process sends employee information securely and directly to Pacific Blue Cross, helping ensure timely and accurate setup of benefits.

Getting started

To begin using Digital Member Enrolment:

- Review the quick start guide: <https://www.pac.bluecross.ca/adminresource/hbt-digital-member-enrollment-resources/>
- Log in to [ADMINnet](#)
- Select the option to invite a new employee to enrol digitally
- Access guides and FAQs within ADMINnet to support you through the process

Please forward this communication to all departments within your organization that may require and rely on this information.

Questions

If you have any questions, please contact the HBT Benefits Team at (604) 736-2087 or BenefitsTeam@hbt.ca.